

Parenting Plan Template

Fill this in together, or each draft a copy and compare. Leave a line blank if it does not apply. If you have a court order, this plan sits underneath it and must not contradict it.

Parents and children

Parent A: _____

Parent B: _____

Children (names and birth years): _____

Regular schedule

Schedule pattern (for example 2-2-3, alternating weeks, 5-2-2-5): _____

Day and time the schedule week starts: _____

School-year changes, if any: _____

Summer schedule: _____

Holidays and special days

Holidays in even years (who has which): _____

Holidays in odd years: _____

Children's birthdays: _____

Parents' birthdays, Mother's Day, Father's Day: _____

Vacation notice (how many days ahead): _____

Exchanges

Exchange location: _____

Who drives (pick-up, drop-off, or split): _____

How late counts as late, and what happens: _____

Decisions

Education decisions (joint, or who decides): _____

Non-emergency medical decisions: _____

Extracurricular activities: _____

Religious upbringing, if relevant: _____

Communication

How parents communicate (app, email, text): _____

Expected response time for non-urgent messages: _____

Children's contact with the other parent during parenting time: _____

Expenses

Shared categories (medical, school, childcare, activities): _____

Split (50/50 or percentages): _____

Pre-approval threshold for a single expense: _____

Days to request reimbursement / days to pay: _____

Where expenses and payments are recorded: _____

Changes and disagreements

How a schedule swap is requested and confirmed: _____

What happens if parents disagree (talk, mediation, then court): _____

When this plan is reviewed: _____

Disclaimer

This template is general educational information, not legal advice. Your court order or existing parenting plan controls, and many courts require their own forms. This material has not been reviewed by a lawyer. Consult a licensed family-law attorney for your situation.

Downloaded from <https://sharedanchor.com/guides/parenting-plan-template>